

Teacher Center of Broome County

December 8, 2020 Meeting Agenda



Zoom Link:

[https://btboeces-org.zoom.us/j/4453846788?pwd=ZDNHeWdLbzNMWnNsOWtSLzAvMzZmUT09](https://btbooces-org.zoom.us/j/4453846788?pwd=ZDNHeWdLbzNMWnNsOWtSLzAvMzZmUT09)

Call to Order/Quorum check: Called to order at 4:03 pm, quorum met.

Meeting Presider: Sarah Reid

Meeting Secretary: Erin Hitchcock

Present:

Eliza Taylor (Binghamton)	XX (Chenango Valley)	Pat Walsh (LEA)	Karen Vill (Vestal)
Nicole Fenty (Binghamton Univ.)	Erin Wehrli (Deposit)	Erin Hitchcock (Maine Endwell)	Pat Follette (Whitney Point Supt)
Sharon Mannix (BOCES)		Diana Simpson (Non Public)	Andrea Gresko (Susquehanna Valley)
Mike Sabo (Business)	Sharon Wells (Early Childhood)	Gretchen Blachowiak (Parent)	XX (Windsor)
Deb Daniels (Chenango Forks)	XX (Harpurville)	Sarah Reid (Public Library)	Nadine Ferguson (Whitney Point)

Also present: Paul Volkert

Excused:

Not in attendance: Eliza T, Karen V, Sharon M, Mike S

Previous Minutes:

<https://www.btbooces.org/Downloads/November%2010%202020%20PB%20Minutes.pdf>

No corrections needed. Sharon W moved to approve, Deb D seconded. Passed.

ANNOUNCEMENTS: None

CORRESPONDENCE: None

Director's Report/LEA REPORT:

Acting Director - Paul Volkert

1. Regional TC Director Meetings (this week)
 - a. Discussions around budget adjustments (how to trim if needed)
 - b. Continuing discussion around what needs to be submitted when we know about funds (FS10a). Regional Meeting scheduled for 12/9 at 3pm
2. [November Newsletter](#) was sent out
3. Contacted presenters and have a draft calendar started for Late January
 - a. Have reached out to other speakers outside our area for potential presentations if needed/wanted

Facility update

1. We have opened!
 - a. We had 1 person sign up and show for December 12/1
 - b. We have 2 signed up for this Thursday
 - c. Website is updated with information and form, and the form worked well.
2. The center is scheduled to be open Thursday December 10th, Monday December 14th from 3:30-5:30pm
3. Contacted facility workers - Alicia, Sharon, Kathy regarding a schedule and manning the center.
4. Quotes for the sign out front. [Link to quotes](#) Our current sign is in need of repair. Paul has reached out for quotes, each one is less than \$400.

Pat W - all Covid protocols are in place for having the Center open. In regards to being open, if Covid numbers stay the way they are, we're looking at having the Center be open twice a week. This will also help keep costs down. We have received confirmation that we will be funded. Funding letters have started going out, so we are moving forward. The Broome County grant letter has not come yet. Right now we are in good shape to pay for study group materials, etc. When the letter comes, Pat and Paul will

send out an email to let the board know. Question regarding the money to pay for the sign -- this would come out of supplies. Likely to be around \$400. Supplies cover purchases up to \$500. Pat also recommends that board members stop in and see what Paul has done at the Center (this Thursday or next Monday, between 3:30-5:30 -- fill out the form). In terms of financing, we are looking at a 20% decrease. Some of our costs are less this year though -- mileage, travel, didn't start with a director at the very start of the school year.

COMMITTEE REPORTS:

1. Study groups: the committee met in October via Zoom, looked at the calendar, and at that time felt that applications would need to be submitted by December 15th. Spring Break starts April 1, so we looked at having the projects due before then. Our concern with pushing the deadline back was in regards to BOCES having time to get the payment paperwork done. The application was sent out, but there were a few date mistakes. Having applications due before Christmas would allow for time to have materials ordered and delivered for January. Question regarding having digital signatures for the application, instead of meeting in person. Can the leader just list the participants? Regarding attendance, if a group meets virtually, a screenshot of the Zoom meeting would show who is attending. Pat F -- as a superintendent, teachers are being encouraged to do everything possible to not meet in person. Pat W -- recommends adding time to the application deadline. You want to allow 4-6 weeks for materials to arrive. Perhaps groups could incorporate other resources (such as websites or articles found online) so that they aren't waiting on materials to arrive in order to start meeting. There are adjustments that need to be made to the application. Paul is willing to have a Zoom meeting with study group leaders regarding adjustments. He's working on updating the application and will share it with the committee.

OLD BUSINESS:

- Potential Revision of Study Group Timeline (January deadline, April submission) At this time, not looking at January, but pushing it back a little, and need to resend adjusted application.

NEW BUSINESS:

- Possible new schedule for the center - Facility open Tuesday & Thursday 3:30-5:30pm. Professional Learning via Zoom Tuesdays & Thursdays 4:30-5:30pm and 6:30-7:30pm. This is all subject to our funding letter coming through. Pretty much all professional learning will be virtual. The Teacher Center network will provide learning opportunities outside of our area. The presenters contacted so far are willing and able to adjust to virtual presentations.

OPEN FORUM: None

Motion to ADJOURNMENT: Sharon W moved, Erin W seconded. Meeting adjourned at 4:48 pm.

Next Meeting: Tuesday January 12, 2021 at 4pm

Future Meeting Dates

1/12/2021	2/9/2021	3/9/2021
4/13/2021	5/11/2021	6/1/2021

Policy Board Agenda